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7 November 1986

MEMORANDUM FOR: Director of Central Intelligence

FROM: William F. Donnelly
Deputy Director for Administration

SUBJECT: Weekly Report for Period Ending 7 November 1986

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3. OIT opened the Personal Computer Software Center to a VIP audience on 3 November. The Center provides Agency employees a central place for purchasing and registering PC software and receiving assistance in using the software. The Office of Training and Education (OTE) is also offering one-day workshops on using the available software.

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4. The Office of Training and Education (OTE) presented the Professional Development Course [redacted] from 21 to 31 October for 45 secretaries, operational support assistants and contractors. A one-week secretarial training program will also be provided to [redacted] personnel. Participants earn credit for three required courses in the Secretarial Training Program.

5. On 3 November Gregory Guroff of the United States Information Agency (USIA) addressed the Soviet Foreign Policy Block on "Why Russians Behave Like Russians." Guroff is Deputy Director of Coordination of the President's U.S.-Soviet Exchange Initiative and served as Cultural Attache in Moscow during 1982. In a wide-ranging discussion, Guroff addressed the role of ideology, the legitimacy in the regime, concerns about SDI, and the state of the Russian Orthodoxy today.

ALL PORTIONS SECRET

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25X1 6. OTE provided a tour and briefing
the Deputy Commander of INSCOM.

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25X1 Perroots on three programs:
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25X1 responded enthusiastically

✓ 12. Three Agency representatives, two from the Directorate of
Administration (DA) and one from the Directorate of Operations (DO), are
observers on a new Armed Forces Courier Service (ARFCOS) Policy Committee.

15. On 3 November members from the New Building Project Office escorted Mr. Robert Weinman through the New Headquarters Building. Mr. Weinman is a potential sculptor for a statue of General Donovan. ✓

16. Messrs. Ronald Carpenter and Al Boudreau, a House Appropriations Committee Survey and Investigations team, will be conducting an investigation of Agency property holdings over the next three to four months. OL will serve as the focal point for their efforts. ✓

17. The special 1,000th issue of the trade paper, COMPUTERWORLD, published this week carried a statement by the DCI on the Agency's progressive utilization of computers. A CIA recruitment ad appeared in the same issue.

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20. Two days of heavy protests and anti-protests faced our recruiters at the University of Minnesota. Fortunately, all students on the interview schedule were able to keep their appointments, thanks to the outstanding support of the Campus and Metro police.

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21. The Summer Fellows Program has received a very positive response from the Directorates. Of the original candidates, have been selected for additional screening/evaluation prior to offering summer employment. This represents the highest number to be reviewed since the program's inception.

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William F. Donnelly

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ORIG:DA/Plans [redacted] /7 November 86 (WANG 6243A)
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